**2020-2021 Education Foundation Grant**

**Facilities Approval Form**

Programs requiring outdoor supplies, equipment and/or labor must be approved by the Construction Services Department. Submit this Approval Form by the Grant Application deadline of **Friday, February 28** using the same submission process as the Grant Application.

|  |  |
| --- | --- |
| **Grant Title:** |  |

|  |  |
| --- | --- |
| **Grant Contact:** |  |

|  |  |
| --- | --- |
| **Email:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Campus:** |  | **Requested Grant Amount:** |  |

**Summary of Grant Request: (***Please copy this content from your grant application.)*

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|  |

**Please list materials needed to implement this project and/or attach your quotes/budget sheets.**

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|  |

**Please place an X in the box if your project includes any of the following:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Electricity | |  | Landscaping |
|  | Water – includes water feature | |  | A structure |
|  | Changes drainage in area | |  | Requires fencing |
|  | Other: |  | | |

**Submission Procedures:** Upload this file to the Google Drive folder you created for your Grant Application. Name THE file as follows: FACILITY APPROVAL FORM – NAME OF GRANT – CAMPUS NAME

The Education Foundation will submit this form through the proper departments as part of the grant evaluation process. We will contact you if there are any issues. No other action is necessary on your end.